

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
MARCH 8, 2010
Commissioner's Courtroom
Hamilton County Government and Judicial Center
One Hamilton County Square
Noblesville, Indiana

The Hamilton County Board of Commissioners met in Executive Session in Conference Room 1A at 1:00 p.m. President Dillinger called the public session to order at 2:04 p.m. declaring a quorum present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Steven A. Holt. The Pledge of Allegiance was recited.

Approval of Minutes

Holt moved to approve the minutes of February 8, 2010, February 22, 2010 and February 26, 2010. Altman seconded. Holt and Altman approved. Dillinger abstained. Motion carried.

Executive Session Memoranda

Altman moved to approve the Executive Session Memoranda of March 8, 2010. Holt seconded. Motion carried unanimously.

BID OPENINGS

Neighborhood Stabilization Program RFP

Mr. Mike Howard opened the Request for Proposals (RFP) for the Neighborhood Stabilization Program. One proposal was received from HAND (Hamilton County Area Neighborhood Development) Group. The cost quoted is \$1,538,000.00. Altman asked McConaghy if the Noblesville Housing Authority is affiliated with HAND? McConaghy stated no. Altman moved to forward the RFP to Mark McConaghy for review and recommendation later today. Holt seconded. Motion carried unanimously.

Sheriff Vehicles

Howard opened the bids for Sheriff Vehicles. One bid was received from Don Hinds Ford for a 2010 Police Pursuit Package Crown Victoria. Form 95 and Bid Bond are included with the bid per unit of \$21,375.00, with all options the bid is \$23,237.00 per unit based on an estimated quantity of 14 +/- . Altman moved to refer the bid to Ryan Horine for review and recommendation later today. Holt seconded. Motion carried unanimously. Altman asked why did we receive only one (1) response? Horine stated the only thing he can suggest is there are not as many fleet departments going after these bids. The bid specifications were sent to all of the same vendors; in the past he usually receives three to eight bids. Holt asked if this bid will be compared to the State bid? Horine responded yes.

HIGHWAY BUSINESS

Agreements/Supplements

Small Structure #31022, 256th Street/Ross Ditch

Mr. Jim Neal requested approval of a Non Reimbursable Utility Agreement, HCHD #M-10-0019, with AT&T, for Small Structure #31022, 256th Street over Ross Ditch. Holt so moved. Altman seconded. Motion carried unanimously.

Bridge #133 Supplemental Agreement No. 1

Neal requested approval of Supplemental Agreement No. 1, HCHD #E-08-0011, with Beam, Longest and Neff, LLC, for Bridge #133 construction inspection. Neal reported the project is complete but the inspection ran over because the project ran long. This increases the contract by \$14,200.00. Holt moved to approve. Altman seconded. Holt asked if there was a contractor penalty? Neal stated this was a federal aid project and they have not seen the final numbers from INDOT (Indiana Department of Transportation). This project went on forever but they were still within their allotted time. Holt asked when we are hit with an additional like this is it anyone else's responsibility to reimburse? Neal stated there is a set amount of federal aid we will receive and when we reach that cap that is all of the funding there is. Motion carried unanimously. 2:11:12

Bridge #180 Utility Agreement

Neal requested approval of Utility Agreement, HCHD #M-10-0020, with Vectren for Bridge #180 at Cumberland Road and Hoosier Road. Altman moved to approve. Holt seconded. Motion carried unanimously.

234th Street LPA Consulting Contract

Neal requested approval of the LPA-Consulting Contract, HCHD #E-10-0002 (ARRA), for preventative maintenance of 234th Street from Cicero Corporate Limits to Overdorf Road. Altman moved to approve. Holt seconded. Motion carried unanimously.

2010 Hourly Rates for A&F Engineering

Neal requested approval of Supplemental Agreement #3, HCHD #E-05-0012, with A&F Engineering for their 2010 hourly rates. Altman moved to approve. Holt seconded. Motion carried unanimously.

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Traffic Study Correspondence

Neal requested approval of the list of correspondence concerning investigations on Hamilton County Roads dated March 8, 2010. Altman moved to approve. Holt seconded. Motion carried unanimously.

- Roy Rulon concerning installation of a culvert pipe on 256th Street west of Overdorf Road in White River Township. Highway staff recommends no installation of a pipe until Mr. Rulon can explain how the water would flow away from this pipe to a waterway.

Commerce Drive Extension, Phase 2 Bid Award

Neal recommended the bid for the Commerce Drive Extension, Phase 2 be awarded to Rieth-Riley Construction, Inc. in the amount of \$3,000,943.00. Holt so moved. Altman seconded. Motion carried unanimously.

ARRA Project Award Recommendations

Neal requested approval of letters to INDOT stating Hamilton County concurs with their award of bids to the lowest bidder for ARRA (American Recovery and Reinvestment Act) projects. Altman so moved. Holt seconded. Motion carried unanimously.

- Contract No: SRS-32790
- Contract No: SRS-32339
- Contract No: SRS-32764
- Contract No: SRS-32789

Commissioner's Deed

Neal requested approval of a Commissioner's Deed for the sale of excess right of way on 146th Street east of Oakridge Road to the Roman Catholic Diocese of Lafayette Indiana, LLC. Altman moved to approve. Holt seconded. Motion carried unanimously.

Federal Aid Project Submittals

Davis requested approval of a list of projects for submittal to the Indianapolis MPO (Metropolitan Planning Organization) for the 2011-2014 IRTIP (Indianapolis Regional Transportation Improvement Program). Davis reported the list is in priority order with the MPO having a total of \$28 million to award for each of two (2) years, FY 2014 and FY 2015. Altman moved to approve as presented. Holt seconded. Holt asked if there is any way that we could get some co-sponsorship from Carmel and Westfield on the 146th Street west project? Davis stated we could request a letter of support. Dillinger agreed. Davis stated 1-4 are in the MPO's cost constrained plan which means they have been vetted through cost analysis, which puts it on a little higher level. We have Phase I funding and it will be natural for Phase I & II will follow along. The MPO knows this is our plan. Davis will prepare a letter for Commissioner's signature asking for Carmel and Westfield's support. Motion carried unanimously.

1. 146th Street West, Phase II – Ditch Road to Towne Road
2. 146th Street West, Phase III – Towne Road to Shelborne Road
3. 146th Street West, Phase IV – Shelborne Road to the County Line
4. 96th Street, Lantern Road to Cumberland Road (joint project with the Town of Fishers. Fishers is to apply for the companion section from Cumberland Road to Mollenkopf Road)
5. 146th Street Pedestrian Bridge over US 31 (coordination with INDOT/US 31 project)
6. 206th Street – Hague Road to SR 19
7. 206th Street – SR 19 to Cumberland Road
8. 161st Street/Gray Road Intersection Improvement

Community Roadside Clean-up "Tidy Up – Be Bitter about Litter"

Davis reported the community roadside clean-up will be called "Tidy Up – Be Bitter about Litter" to be held April 24, 2010. All the major communities are on board and the committee has reached out to Sheridan, Atlanta and Arcadia but has not received a positive response from them. Participants will be asked to pre-register. A dedicated web page has been created with event information, the registration and liability waiver forms available on this site. Westfield and Carmel will also include the information on their public television stations. The kick-off will begin tomorrow (March 9, 2010) with a press release. Subsequent to that each municipality will have promotions on their own because they have other events going on the same week related to Earth Day. The idea is to keep the same logo and title for the trash pick-up portion. Altman asked if there is a minimum age? Davis stated no but if there is someone younger than 18 years of age a parent will have to sign the waiver. Altman asked if we should require anyone under a certain age be accompanied or supervised by an adult? Howard asked if there be a requirement that each minor or each group of 10 or less be accompanied by an adult? Howard will revise the waiver to include the statement "minors must be accompanied by responsible adults." Altman moved to approve and request we include in the waiver language that minors are to be accompanied by a responsible adult. Holt seconded. Motion carried unanimously.

Mailboxes

Davis requested the Commissioners review the denial letter that will be sent to the people submitting a second claim under the new mailbox policy. Davis stated choice B is the standard mailbox assembly (wooden post with regular mailbox not the swing away type) and D is when they take the \$65.00 in lieu of the swing away mailbox post. Holt asked if any swing away mailbox assemblies were damaged? Mr. Bob Davis reported none were damaged. Holt moved to approve. Altman seconded. Motion carried unanimously.

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PROBATION DEPARTMENT

AnyTrax Agreement

Mr. Eric Juarez requested approval of an agreement with AnyTrax for voice supervision services for the probation department. Altman asked if this will require ISSD support? Juarez stated he does not think so. Altman asked that Juarez verify that with the ISS Department and bring back the answer later during today's meeting. [2:56 pm] Juarez reported he spoke with Madonna (Wagoner) and ISSD and it is not an issue, it is a web based program. Holt moved to approve. Altman seconded. Motion carried unanimously.

GRAINGER AGREEMENT

Grainger NJPA Agreement

Mr. Chad Urban stated due to Grainger's renewal of the NJPA (National Joint Powers Alliance) agreement for five years he is requesting approval of a new participation form for the accounts held by Hamilton County. Holt moved to approve. Altman seconded. Motion carried unanimously.

HAMILTON COUNTY EXPRESS BUS SERVICE

Hamilton County Express Service Expansion

Ms. Connie Sanders requested approval the Commissioners to allow the Hamilton County Express bus service to cross the county line to connect with Indy Go bus service in Marion County. Connections would take place at the following locations:

- Castleton Square Mall
- Keystone at the Crossing
- Nora Plaza
- St. Vincent Hospital
- Traders Point

Holt stated his concern regarding the service expansion was if we would be able to take care of our volume in Hamilton County at the same time we expand service to Marion County. Holt understands they are adding additional buses but he is concerned with wait times for somebody that has to be at work at 8:00 a.m. Monday thru Friday; are they going to be picked up later because we are running buses to Marion County potentially at the same time of day. Holt thought it was more important that our citizens get to work on time as opposed to Marion County citizens getting to a Hamilton County job on time. Altman stated part of this is getting Hamilton County people to jobs in Marion County. Holt stated if the capacity is there he does not have a problem with it and Ms. Sanders was asked to provide the data. Ms. Sanders explained the 4% denial rate in 2009 was due to drivers on vacation (April), mandatory in-services (October), mandatory in-services and vacations (November) and one (1) resignation and two (2) drivers retirement (January). They are in the process of hiring a part-time driver whom will help during driver vacations as well as mandatory in-services. Ms. Sanders stated with the proposed changes and Elaine McGuire driving when requests come in that we can not accommodate, there should not be a denial issue. Holt asked how much time is it less efficient to ride as opposed to driving, for example if someone lived in Sheridan and they worked in the Hamilton County Judicial Center and it is an 8:00 a.m. start time, when would they anticipate a pick-up time? Sanders reported probably 45 minutes prior to having to be here. Holt asked what about the trip home? Sanders stated the same. Holt responded if the employee got off work at 4:30 p.m. they would expect to wait until 5:15 p.m.? Altman asked if you could request pick-up at 4:30 p.m.? Sanders stated you could ask for 4:30 p.m.. They would anticipate that request and would be available 45 minutes prior to the pick-up, not that a person would need to wait 45 minutes. Holt stated they provided exactly what he asked for and it appears it is not a problem. Altman moved to approve the request. Holt seconded. Motion carried unanimously. Davis reported this will also give Janus an opportunity for additional funding through the regional MPO.

HUMAN RESOURCES

Cell Phone Policy Amendment

Dillinger complimented Connie Garrett for her efficiency and recommendations on the cell phones. Altman stated we have seen significant savings by trying by consolidating contracts, etc. Ms. Connie Garrett provided a new calculation on the costs of cell phones proposed by Mr. Ben Brown of AT&T. The proposal should save approximately \$600.00 per month. Garrett stated the Commissioners have agreed to allowing employees to use their personal phones for business, with county reimbursement, she would like to speak with the department heads that require minimal to no usage phones to see if they are willing to use that option, otherwise the employee will not have a county cell phone. Altman moved to approve the revised policy. Holt seconded. Motion carried unanimously. Randall stated in addition to changing the pool minutes to 22,000 the modification to drop the payroll deduction for employees that purchase personal minutes the rates would change. If they were purchasing 450 minutes the rate would drop from \$12.00 per pay period to \$10.00 per pay period and if they are purchasing 900 minutes the rate would drop from \$20.90 per month to \$17.00 per month, this is over a 26 pay period.

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Garrett reported she is working on the air cards, there is no such thing as a pool but there are three (3) different types of cards. One would be if they also carry a Blackberry, which the majority of the air cards are at the Sheriff's Department, if they don't need their phone and computer at the same time they could tether. Jeremy (Hunt) is checking which Sheriff's employees could do that. That option would drop each from \$43.00 to \$10.00. There are about 12 air cards that she will pull and they will have five or six in the ISS Department that can be checked out as loaners. It seems that a lot of the cards are being used for travel only, which is only a couple of days or once a month that they are being used. Garrett will report back when she has those numbers. Altman confirmed that there is no tethering on the iPhone? Garrett stated not at this point. Altman asked if Garrett has checked with other providers to see if they will do a pool? Garrett stated no but a couple of the other providers are less expensive but their coverage area may not be as good and since the majority of the air cards are for the Sheriff's Department that may be a problem. Dillinger asked Garrett if she has spoken with Madonna (Wagoner) or Eric (Juarez) regarding the Probation Department cell phones? Garrett stated not yet, she was waiting for the Commissioner's recommendation before she moved any further. Dillinger informed Mr. Juarez that Connie will be speaking with them regarding pulling cell phones. Ms. Dawn Coverdale asked what is the effective date of these changes in regards to the employee deduction? Randall stated the policy would be effective today. Dillinger asked if we would be better to wait? Coverdale responded today starts a new pay period; it can be effective today if they can get the policy to the payroll department this week. Altman asked if there are any contractual provisions we need to change before we implement the change? Garrett responded no. Randall stated the employees will need to sign a new authorization form. Altman moved it become effective the next pay period (March 22, 2010) to allow the paperwork to be submitted. Dillinger added to notify the employees as well. Holt seconded. Motion carried unanimously.

Health Insurance Plan Amendment

Randall reported they are looking at making changes to the health insurance plan to try and reduce our liability for the GASB 45, one of the clarifications needed is if it is the Commissioners intent to require elected officials to also meet the age requirement of 55 in addition to changing their term requirement for the calculation of GASB? Dillinger stated his interpretation is that it does not apply to them. Altman stated at the time they left office they did not have to be 55? Dillinger stated yes, that was his understanding. Randall will forward the change to McCready Keene for the re-calculation; their original calculation included everyone and did not exclude elected officials. Randall will forward the new rates to the Commissioners when she receives them. Holt asked if this will make it more expensive for the county? Dillinger stated he does not think it would be significant. Holt confirmed we raised it from one term to two terms? Dillinger and Altman stated yes. Holt stated presumably it would be a 30-35 year old would be on our health insurance for the rest of their life? Dillinger stated he supposed they could. Coverdale stated no new employees will be put on the plan after the date the Commissioners adopted. Altman stated this is for the grandfathering clause only. Dillinger moved that we exclude elected officials from the GASB 45 prior to the date of our amendment for age limit only. Altman seconded. Motion carried unanimously.

Sick Leave Policy

Randall stated she has received concerns from employees regarding the clarification in the sick leave policy and they would be affected by the clarification. Randall requested validation that the policy is going to state that sick leave is only for employees and not for the care of their family. Randall will need to forward this policy to the attorney for preparing an Ordinance. Dillinger stated personally he was shocked that anyone would interpret that sick time would belong to the families. Dillinger stated it was never intended to be used for that, ever. Randall stated the policy states a medical certificate may be required after three (3) days of absence, maybe it should say shall? Holt stated so you don't have comp time and your five year old is home with the flu and you are the care giving parent, how is that dealt with? Randall stated the policy states they are not allowed to use sick leave, if they would be absent they would use banked leave or would not be paid. Howard stated they could not be discharged. Holt confirmed no work, no pay? Altman stated correct. Howard stated if they have accrued comp time or vacation time that could be used. Dillinger asked what in the wording of the policy would make any department head think they could do that? Randall stated the policy states "the county provides paid sick leave benefits to all regular full time employees for periods of temporary absence due to illness or injuries." It does not state employee illness or injury. Holt stated based on some of the feedback there are organizations that allow it to go the other way. Altman stated you would have to be explicit in allowing that. Randall stated there are a lot of companies that have a pool of paid benefit time and don't require anything. Randall stated her thought would be that it would not be beneficial because then you would have no way to manage Family Medical Leave for the deduction of leave that is protected, it would make it very hard to do that. If you have absentee issues she does not know that a pool would be in the county's best interest.

AFLAC

Randall reported that Ms. Anne Green of AFLAC has requested permission to meet with new hires and/or employees that have existing policies for their cancer and accident plans. She will meet with the employees in the canteen. Altman so moved. Holt seconded. Holt asked if this is during work hours? Randall responded no, during their lunch hour. Motion carried unanimously.

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Zumba Class

Randall reported she has met with Sheriff Carter and the Zumba instructor and have found a location in the old community corrections facility and time that will meet with shift changes for the Sheriff's staff. Randall requested approval to ask the instructor to prepare an amended contract with the county. She is looking at beginning classes the first week in April. Holt asked if this will be at two locations? Randall stated correct. Altman so moved. Holt seconded. Motion carried unanimously.

SEVERE WEATHER AWARENESS WEEK

Proclamation – Severe Weather Awareness Week

Mr. David Bice requested the Commissioners proclaim March 14-20, 2010 as Severe Weather Awareness Week in Hamilton County. Bice reported March 17, 2010 will be the statewide tornado drill with the make-up date of March 18, 2010. Holt moved to proclaim Severe Weather Week March 14-20, 2010. Altman seconded. Motion carried unanimously.

BUILDINGS AND GROUNDS

PMC Contract

Mr. Steve Wood requested approval of an HVAC contract with PMC for four (4) years. This contract covers all the new county buildings including the old community corrections building, the new community corrections building and the Llama barn. Altman moved to approve. Holt seconded. Holt asked how are we doing in the Judicial Center? Wood reported they are preparing the chillers to start running within the next week.

Exercise Room

Altman reported that Steve (Wood) showed her the potential exercise room and asked Stevens if he has looked at that? Stevens distributed information on the room. Altman stated she can attest that all of the chairs have been removed except for the bad ones. The loading dock is a space identified for paper storage, Wood is going to cage it off. Dillinger asked where is this (exercise) room? Wood stated right between the Civil Sheriff's Office and Voter Registration. Wood stated it was a storage room for years and they have been working for the last year cleaning out the storage areas and this was the last one and it is 75% clean. Altman stated it makes sense that if we are going to cage an area for paper storage as it is an air conditioned and they can use the pallet jack to load the cage. If the exercise concept takes off and we are successful we are fine and if not we have not affected this storage area for another use. The other decision we need to make on the exercise room is what kind of floor covering, Altman assumed we are not doing anything with the ceiling. Wood stated correct. Altman stated the room has an open ceiling, it is not acoustical but it will not affect the use of the room. The floor is just concrete right now. Altman asked what is Wood's recommendation? Wood stated they have a material that was used in the Sheriff's Department for a weight room, it is a rubber material that is cleanable. You can't put carpet down or paint the floor and this would absorb some of the noise; it is an easier cushion for the people working out. Altman asked if we have had any complaints out at the Sheriff's exercise area? Wood stated no. Holt moved to approve. Altman seconded. Motion carried unanimously.

Altman stated now we have to figure out what we are going to put in the exercise room. Altman asked (Dillinger and Holt) if they want to leave this up to one of us, I assume we will have some equipment in there like an elliptical machine, etc. Holt stated this is not for group exercise? Altman stated the intent was to have it if you want to go on the treadmill, elliptical, or spin machine, you would have a place to do it. Dillinger stated that is not what he visualized. Holt stated he did not know this is what we were doing and I don't think you place that equipment on a rubber floor. Wood stated a lot of the weight rooms have a rubber based floor. Holt stated he understands for weight rooms but for machines you typically see a real low nap carpet on concrete so you have a firm base. Dillinger asked who is going to use this? Altman stated she has a lot of employees asking when it will be ready. Dillinger asked to be used when? Altman stated before work, after work or lunch hour. We have the showers and lockers down the hall, it is perfect. The whole idea is to get people moving as much as possible and be as fit as possible. Altman stated she thought they understood they were going to put some equipment down there. Holt stated he does not know that he is adverse to it; this is the first time he has heard of it, he thought we were looking for a dedicated space for group exercise. Dillinger stated that is what he also thought. Altman stated she thinks we will get more use out of it with machines in there. Holt moved to table for one meeting. Wood stated he will get with several different people and get a recommendation for the flooring. Holt asked Wood for some thoughts as to the costs of doing it, given budget times.

COMMUNITY DEVELOPMENT BLOCK GRANT

Section 106 Review Letter

Mr. Mark McConaghy requested approval of a Section 106 letter for historic preservation to the Indiana Department of Natural Resources regarding the Westfield ADA Ramps and Curb replacement project. Holt moved to approve. Altman seconded. Motion carried unanimously.

Notice of Continued Relevance – Town of Fishers

McConaghy requested approval of the Notice of Continued Relevance to HUD regarding the Town of Fishers environmental review. Holt moved to approve. Altman seconded. Motion carried unanimously.

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Amendment to FY07 Consolidated Plan

McConaghy requested approval of the amendment to the FY 07 Consolidated Plan allowing Shepherd Center to use \$5,000 originally set aside for purchase of materials to now be used for salaries. McConaghy reported no comments were received during the 30-day public comment period. Altman moved to approve. Holt seconded. Motion carried unanimously.

Neighborhood Stabilization Program RFP Award

McConaghy reported they reviewed the proposal from HAND, which was opened earlier in today's meeting, and found it generally in compliance and recommended it the project be awarded to HAND. HAND proposed the purchase and rehabilitation of two (2) foreclosed multi-family structures. All of the units would be made available to households making less than 50% of the area's median income. One structure HAND already has control of and the other structure they are working on obtaining control of, if something would happen with the second structure they would purchase and rehabilitate a foreclosed single family home. Altman asked if these are doubles? McConaghy reported they are two-story with four units in one structure and five units in the other structure. Holt moved to approve. Altman seconded. Motion carried unanimously.

HOPE Clinic Update

Holt asked McConaghy for an update on the HOPE Clinic. McConaghy reported the clinic lost their staffing and per CDBG (Community Development Block Grant) regulations the funds can only be used for an increase in services. McConaghy stated HOPE Clinic still exists and he has spoken with them and let them know that as they rebuild their capacity they could apply for CDBG funding in future years. Holt asked what is the timeline from application to funding? McConaghy stated the letters requesting applications will be sent out tomorrow. Typically the projects are approved by the Commissioners and then at the end of June there is a 30-day comment period. It is submitted to HUD by August 15th, the funding can start as early as November 1st. Holt confirmed the quickest they could have funding is November? McConaghy stated yes. Holt asked if they understand that? McConaghy stated he has not given them the November 1st date. Holt reported he received a call from Mike Jenkins and they are asking local entities to fund them; Holt suggested that any guidance McConaghy could give them would be helpful. Altman asked if a service is going and the monies can only be used to increase service, if you shut down can you increase your base from zero? McConaghy stated yes.

PICTOMETRY PROJECT

Pictometry Project Invoicing

Mr. Larry Stout stated the Indianapolis MPO (Metropolitan Planning Organization) has offered to fund 70% of the costs of acquiring new pictometry images; we have not had any since 2007. They would hold the contract and would invoice the county. Stout requested permission for the MPO to invoice Hamilton County \$26,199.75 in 2010 and 2011. Altman so moved. Holt seconded. Motion carried unanimously.

ATTORNEY

Resolution 03-08-10-1, Approving Issuance of Bonds

Howard requested approval of Resolution 03-08-10-1, Resolution of Board of Commissioners Approving the Issuance of Bonds. These Bonds are for the benefitting of the Village Park, Washington Township Economic Development Area. Holt moved to approve. Altman seconded. Motion carried unanimously.

Release and Settlement Agreement – Garrison

Howard requested the approval of a Release and Settlement Agreement executed March 8, 2010 by Donald and Nancy Garrison, the Board of Commissioners of Hamilton County and Duncan Robertson, Inc. Holt moved to approve. Altman seconded. Motion carried unanimously.

ADMINISTRATIVE ASSISTANT

Roadside Clean-up

Mr. Dan Stevens complimented Brad Davis and the highway department staff for their effort on the roadside clean-up project.

Employee Delinquent Property Taxes

Stevens stated the delinquent property taxes owed by county employees are due today. Nine of the twenty-nine employees are still on the delinquent list. Stevens will meet with the Treasurer's staff tomorrow to confirm the names and their wages will be garnished. Altman asked if the garnishment is mandatory by State law? Coverdale responded yes. Altman asked how does a bankruptcy intercede with that? Howard responded it does not, the bankruptcy supersedes.

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Netherlands Group Visit to Noblesville

Stevens reported that Gary Huff, Fishers Town Manager, will be bringing a group from the Netherlands to Noblesville on April 6, 2010 from 9:00 a.m. to 12:00 noon to learn about county government. Stevens asked what type of program would the Commissioners like to present? Holt stated he will be out of town that week, but recommended Stevens present them each with a county lapel pin. Stevens will work with Dillinger on the presentation.

Criminal Justice Task Force Presentation and Joint Meeting of Council and Commissioners

Stevens asked when the Commissioners would like to schedule the presentation by the Criminal Justice Task Force, which they missed in December due to a Commissioners meeting. Dillinger stated he would like the Commissioners to meet to discuss the agenda for the joint meeting with the County Council. Altman is not available to attend the joint meeting on March 23rd. Commissioners asked Stevens to request the joint meeting start at 7:30 a.m. with adjournment at 11:00 a.m. on March 23rd and change the location to Cool Creek Nature Center. Stevens will take care of refreshments.

The Commissioners agreed to start the March 23rd joint meeting with the County Council with a 45 minute Executive Session on personnel.

Commissioners will meet immediately following their March 22nd meeting to discuss the joint meeting with an Executive Session on personnel. Dillinger asked Stevens to put the Criminal Justice Taskforce Presentation on his agenda to discuss at the next meeting.

Association of Indiana Counties East Central District Meeting

Commissioner Dillinger and Holt asked Stevens to register them for the Association of Indiana Counties East Central District meeting on April 14, 2010 in Anderson, Indiana.

Release of Retainage

Stevens requested the approval of the release of retainage escrow accounts for the Health Annex Building for Fredericks, Inc. in the amount of \$21,607.75 and for the Community Corrections building for Gibson-Lewis of Indianapolis in the amount of \$10,743.30 and Gaylor, Inc. in the amount of \$142,969.65. Altman moved to approve. Holt seconded. Motion carried unanimously.

Fearrin Insurance Contract [3:49:03]

Dillinger reported the Insurance Committee has recommended terminating the contract with Fearrin Insurance. Altman asked if this is covered elsewhere? Dillinger responded yes. Dillinger moved to terminate the contract with Fearrin Insurance. Holt seconded. Motion carried unanimously.

Suggestion Boxes

Stevens reported suggestion boxes will be installed by the end of this week. They will be located at the two employee entrances at the East side of the Judicial Center and one in the mail pick-up location in the Historic Courthouse.

Judicial Center Security

Stevens reported the security project for the Judicial Center is moving forward with the new camera system live on Friday afternoon.

EMA Office Relocation

Stevens reported EMA (Emergency Management Agency) have completed the relocation of their office to the basement of the jail.

Visitors Bureau Video

Altman requested permission for the Hamilton County Convention and Visitors Bureau to shoot a video in front of the historic courthouse. Dillinger and Holt agreed.

Smoking Restriction Changes

Altman reported she has been contacted by several people complaining about having to enter and leave the historic courthouse through the smokers and recommended selecting one entrance for smokers. The recommendation has been the south entrance as it is the least used by the public. The other issue is the smoking lounge located downstairs in the Judicial Center, it needs to be used for storage of the snow blowers, tractor and salt. We are putting heated snow blowers next to other equipment in the basement, which could be a hazard. It is time to move to a smoking shelter or something outside of the building. Altman reported Steve Wood did get a price of a shelter and it was expensive. Holt asked by eliminating the prox readers would the officials parking in the sallyport have to enter through the south door? Stevens recommended the prox readers be available to the Buildings & Grounds staff only, not the smokers. Stevens stated they could limit access to those that park in the sallyport. Dillinger stated he does not want to spend \$8,000 for a smoking shelter. Altman stated she does not want to have a smoking shelter or lounge, it is not healthy; they are smoking next to diesel fuel. Holt stated he is ok with eliminating that room but depending on the weather you can argue that the east door verses the west door makes sense. Altman stated if people want to smoke we need to pick one location so everyone else can enter through a door and not get fumigated. In the winter time it is picked up on your

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clothes. Dillinger stated he does not want to do anything, Holt and Altman will have to make this decision. Holt asked if there is any down side for eliminating the smoking lounge? Dillinger stated the only reason we did that is when we no longer allowed smoking in the building this gave them a room out of the elements that they could go. Holt moved to eliminate the mechanical room as a smoking area and get the gas and diesel powered equipment intended to be stored in that room instead of the utility room. Altman seconded. Holt and Altman approved. Dillinger opposed. Motion carried.

Tax Sale

Stevens reported Sheri Jobes has requested permission to use the Commissioners Courtroom for the County Tax Sale which is to be tentatively scheduled for October 14, 2010. Altman has concerns that this room will not be large enough, one side of the room will have to be opened.

Jail Annex

Stevens stated Envoy is still getting quotes on the Jail Annex building for repair of the plumbing and roof. Dillinger asked if this issue and hiring staff went to the County Council? Coverdale reported no and asked who is supposed to take it to Council? Altman and Holt stated they thought Dillinger was to take it to Council. Dillinger asked that it be put on the joint meeting agenda. Holt asked Sheriff Carter to put together some discussion points and he will ask for the request.

SHERIFF

[3:36]

Sheriff Vehicle Bid Award

Mr. Ryan Horine recommended the award of the bids for Sheriff vehicles be to Don Hinds Ford. Hinds with a base bid of \$21,375; the State bid is \$21,240.20 expiring April 1, 2010. The difference is an additional \$134.80 if the cars are purchased through Don Hinds Ford. Horine reported by purchasing local we will not have to pay drivers to go to Indianapolis to pick up the new cars and we won't have to pay drivers to drive the old cars to Bloomington. Altman stated we will burn up the \$134.00 in travel time. Altman moved to approve the bid. Holt seconded. Holt stated it is not really comparing apples to apples if it is FOB wherever. Horine stated correct, the State has two (2) places to pick up cars, either Indianapolis or Bloomington. In this case we have 14 cars and by the time we pay the drivers plus the two (2) van drivers, gas and the new cars come with less than ¼ tank of gas so they have to all stop and fill up at a commercial vendor at \$3.00 per gallon it would be saving money to purchase local. Holt stated that does make the record clear. Horine stated the trade value is higher local. Holt asked if they are trading in vehicles? Horine stated they will trade in old cars as they expire (maintenance gets high and they are not driven). Holt asked if they will trade to Don Hinds? Horine stated yes. Holt asked if that is a negotiated price? Horine stated they are very good to us, typically we tell them what cars we have, they give us a price; we tell them if we think that is fair. Dillinger asked Howard if we can do this? Howard asked Horine if they talk to other vendors? Horine stated yes, if they were doing a single purchase, such as one van. Howard stated you just told us about trading cars to Don Hinds, do you compare that to anything? Horine stated typically when they trade it, if they are buying 14 cars and trading 14 cars then that is the trade list. Dillinger asked why would they not be in the county sale as they always have been? Sheriff Carter stated since he has been in office they have always traded them into the dealer we purchased the new cars from. Dillinger stated not at the time we pick up the new vehicles, it is done later? Carter stated if there are 14 vehicles there will be 14 trades. Dillinger stated when you pick up 14 new cars you will be taking 14 old cars? Horine stated they give us time to take out all of the equipment; it is not on the same day. Dillinger stated these are gross figures you are giving us on the purchase of the car, what happens with the trade in money? Horine stated that money is used for equipment for vehicles. Dillinger asked why would that not go back into the General Fund? Howard asked if it goes back into the Sheriff's line item? Coverdale stated you can not put money back into the line item. Stevens asked if they get money or is it a smaller bill? Horine stated it is a smaller bill and the difference goes back in to the car. Stevens stated so if the price is \$21,000 you may actually be paying \$17,000 because there is a trade in? Horine stated yes. Howard stated the rest of the money comes out of the same line item for the additional equipment. Dillinger confirmed that if the trade in is \$17,000 they would not draw any more money than \$17,000? Horine stated yes. Holt stated this is not very transparent. Howard stated you still don't know what the trade in is. Holt stated it is beyond anyone's control except someone who says yes or no from the Sheriff's Department and their determination of whether it is a good deal or not. Carter stated part of the reason the Commissioners gave him these instructions several years ago was so we could use local vendors if we could. Holt responded he likes local vendors he wonders if the State Board of Accounts gets what we are doing. Altman asked when we bid it do we bid the trade in value of the cars? Horine stated no. Carter stated we don't know what they will be, but we have received more on trade-ins with the local vendors than from Bloomington Ford. Dillinger stated he is sure you do, that is not the question, and the accountability with the State Board of Accounts is a big issue. Carter responded he goes through a State Board of Accounts audit annually and if there is something that is not transparent or ethical they would have gotten his attention. Holt stated he is not saying it is unethical, it is just not transparent. Altman stated the question is if we comply with State law and that is Howard's question to speak with the Sheriff about. Howard asked if all of the units are less than \$5,000 on trade-in? Horine stated yes, most of them are valued at a couple of thousand dollars. Most of them have to be jump started or air needs to be put in the tires. Carter stated an average would be between \$2,000 and \$3,800 on a trade. Carter stated the cars to be traded in go in very clean and serviceable so they get a higher trade value. Howard stated he believes it is under the threshold, he will look into it. Motion carried unanimously. Dillinger confirmed they are not going to do the trade-ins until Howard looks into it? Horine responded yes.

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
MARCH 8, 2010
Commissioner's Courtroom
Hamilton County Government and Judicial Center
One Hamilton County Square
Noblesville, Indiana

[4:04:38]

UASI FY 07 Subgrant Agreement

Altman requested execution of a subgrant agreement between the City of Indianapolis and Hamilton County from the UASI (Urban Area Security Initiative) FY 2007 Grant. The amount is \$470,000 to be distributed to Hamilton County for the radio project. Holt moved to approve. Dillinger seconded. Motion carried unanimously.

Evacuation Drill

Holt stated the Security Committee agreed to hold an evacuation drill when the weather cleared up and asked Sheriff Carter and Dan Stevens if a plan has been made? Sheriff Carter responded he has not heard of any and is concerned about disrupting the Courts. Holt asked Stevens to speak with Ollie Shierholz (Court Administrator) about discussing it with the Judges.

HOOSIER HEARTLAND CONSERVATION AND DEVELOPMENT COUNCIL

Hoosier Heartland Conservation and Development Council Update

Mr. Chuck Kiphart presented an update on the Hoosier Heartland Conservation and Development Council This group meets four times a year with the last meeting being held March 1, 2010. There were 34 members present representing 10 counties. Their annual work plan was approved and the five year long range plan was approved. Their current account balance as of January 31, 2010 is \$30,052.44.

AUDITOR

Payroll Claims

Coverdale requested approval of Payroll Claims for the period of February 8-21, 2010 paid March 5, 2010. Holt moved to approve. Altman seconded. Motion carried unanimously.

Vendor Claims

Coverdale requested approval of Vendor Claims to be paid March 9, 2010. Holt moved to approve. Altman seconded. Motion carried unanimously.

Altman moved to adjourn. Holt seconded. Motion carried unanimously.

COMMISSIONERS CORRESPONDENCE

Universal Music Group Notice of Downsizing

DNR Notice of No Historic Findings for CDBG Grant

304 S. 8th Street – Noblesville

347 S.8th Street – Noblesville

Notice of Public Hearing

Wal-Mart – Noblesville

IDEM Notice of Receipt of Sewer Permit Application

Lift Station #23 Improvements – Carmel

IDEM Notice of Sanitary Sewer Construction Permit Application

Blackwell Park – Carmel

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
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Commissioner’s Courtroom
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One Hamilton County Square
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PRESENT

Christine Altman, Commissioner
Steven C. Dillinger, Commissioner
Steven A. Holt, Commissioner
Dawn Coverdale, Auditor
Dan Stevens, Administrative Assistant to Commissioners
Kim Rauch, Administrative Assistant to Auditor
Michael Howard, Attorney
Doug Carter, Sheriff
Brad Davis, Highway Director
Jim Neal, County Highway Engineer
Joel Thurman, Highway Project Engineer
Amber Emery, Administrative Assistant to Engineer
Brandi Wariner, Highway Public Service Representative
Dave Lucas, Highway Staff Engineer
Christopher Burt, Highway Engineering Technician
Tim Knapp, Highway Right-of-Way Manager
Matt Knight, Highway Bridge Program Engineer
Faraz Khan, Highway Staff Engineer
Kathy Howard, Highway Department Administrative Manager
Bob Davis, Highway Superintendent
Floyd Burroughs, FEBA
Connie Sanders, Janus Developmental Services
Teresa Steege, Janus Developmental Services
Becki Wise-Kent, USI
Eric Juarez, Probation Department
David Bice, Emergency Management Agency
Larry Stout, ISSD
Chuck Kiphart, Plan Commission
Sheena Randall, Human Resources Director
Chad Urban, Grainger
Steve Wood, Buildings & Grounds Superintendent
Mark McConaghy, Noblesville Housing Authority
Ryan Horine, Sheriff’s Department

APPROVED
HAMILTON COUNTY BOARD OF COMMISSIONERS

ATTEST

Dawn Coverdale, Auditor